**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 21st April 2020**

**at 8.00pm**

**Via Skype**

**MINUTES**

**Present:** Jill Trout Chairman

 Paul Wood Vice-Chairman

 Richard Blackburn

 Chris Sutton

 Ian McLean

 Clerk: Jessica Hobday

**In attendance:** Michael Rutherford – Planning Committee

**Apologies for absence:** David Harmer

 Pam Hibbert

**1. Election of Chairman**

* Jill Trout stood down as Chairman
* It was **resolved** the meeting will be chaired by Paul Wood.
* No Councillors came forward to be Chairman. This will be bought to the next meeting as the first agenda item (Election of Chairman). **Action: Clerk to look at standing orders and contact SLCC. Jill Trout to compile list of current tasks/duties.**

**2. Members Disclosure of interests for items on the agenda**

No members disclosed any interests

**3. Minutes of the previous meeting held on Tuesday 17th March 2020** having been circulated via email and were taken as read, approved by Ian McLean, seconded by Chris Sutton and it was **resolved** that due to our lack of an eSignature platform the minutes will be signed at the next available opportunity in person by the chairman.

**4. Matters arising.**

* DVD exchange during the isolation period– This idea has been undertaken by the Parish Friends.
* Volunteers for COVID – The uptake of volunteers has been good. There have been no unfulfilled demands.
* Cllr Chris Sutton noted that the field along High Thicket Rd has had rubble tipped next to the right of the new gate which was installed last year.
* May DNL. – It was resolved for the Chairman to write a report on the PC for the previous year. This will go in the DNL May edition as we will not be holding an Annual Parish Meeting due to COVID-19. **Action Jill Trout**
* Frensham Parish Council’s Chairman has offered storage space at their Parish Office. for any documents Dockenfield PC may wish to store.

**5. Committees for the coming year.**

* Planning – Councillors, Michael Rutherford and Pam Hibbert
* Activities – Chair Roly Miles, Cllr Jill Trout
* Land Management – Cllr Jill Trout, Dan Bosence
* Neighbourhood Watch – The Parish Council discussed the need for the Neighbourhood watch scheme. It was **resolved** that at present with the Resident Wardens and the Emergency email this would be enough. However, if a resident came forward this can be discussed again later.

**6. Members of the Public wishing to speak**

* There were no members of the public at the meeting.

**7. Planning**

[Planning Application WA/2020/0464 - Valid From 01/04/2020](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=423508&KeyText=Subject)

1 DOCKENFIELD FARM COTTAGES, THE STREET, DOCKENFIELD, GU10 4HR

Erection of an outbuilding. **Comments due 5th May 2020**

**Dockenfield PC Objected to this application**

**8. Neighbourhood CIL Monies received.**

* The PC have received £310.16p of CIL monies for Goose Cottage WA/2019/0230.
* The money can be used to buy an asset but not repair.
* Proposals put forward were - Fencing of the new field

New bench in the village

 Map in the bus shelter

* It was **resolved** to put the monies received towards the fencing of the new field
* The Parish Council asked about potential Neighbourhood CIL monies from Dockenfield Stud. **Action clerk to write a letter to Zac Ellwood WBC head of planning.**

**9. COVID-19**

* There has been a good response for volunteers (27). It is noted there are no volunteers from Abbotts Cottages or Dockenfield Farm.

**10. Questions for Jeramy Hunt**

* Michael Foster has been asked if he would like a telephone meeting with Jeramy Hunt. (due to him sending the DNL to his offices)
* The PC discussed possible questions on behalf of the village. For example, the future of the NHS and GP practices, Broadband, Electric Car provisions for the future and the improvement of pollution since lock down.
* It was **resolved** that Paul Wood and Ian McLean should attend the telephone meeting with Michael.
* During this uncertain time, it was **resolved** to be positive and encouraging with questions

**11. Field Management Plans**

* Jill Trout has put together draft management plans for the new field and Fritz’s field.
* This document is still in progress and will be bought to the council when completed.

**12. Finance and cheques drawn**

* The RFO tabled the finance spreadsheet (via email) this is attached and will form part of these minutes.
* **The payments below have been approved and made via BACs due to COVID-19**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CHEQUE NUMBER | AMOUNT | NAME | REASON | VAT |
|  | £35.75p | Treloar Trust IKC | COVID-19 DNL |  |
|  | £144.97p | Surrey ALC Ltd | SALC and NALC Subs |  |
|  | £65.00 | WBC | Garden waste removal |  |

**13. Next meeting date**

Tuesday 19th May 2020 8pm Via Skype unless situations change.

**Chairman**

