**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 1st December 2020**

**at 8.00pm**

**Via Zoom**

**MINUTES**

**Present:** Paul Wood Chairman

 Jill Trout

 Richard Blackburn

 Chris Sutton

 Ian McLean

 Clerk: Jessica Hobday

**In attendance:** Michael Rutherford – Planning Committee

 David Harmer SCC Councillor (Attended at 8.05pm)

**1. Apologies for absence:**  There were no apologies for absence

**2. Members Disclosure of interests for items on the agenda**

* Michael Rutherford disclosed an interest in planning application WA/2020/1775

**3. Minutes of the previous meeting held on Tuesday 20th October 2020** having been circulated via email and were taken as read, approved by Richard Blackburn, seconded by Jill Trout and it was **resolved** that due to our lack of an eSignature platform the minutes will be signed at the next available opportunity in person by the chairman.

**4. Matters arising.**

* There were no matters arising that were not on the agenda

**5. Members of the Public wishing to speak**

* There were no members of public.

**6. Dpc Budget for 2021-2022**

* The RFO circulated the proposed budget for 21-22 before the meeting. This will be attached and form part of these minutes.
* It was **resolved** to have a separate budget for the pond fencing and maintenance
* It was **resolved** for the clerk to contact Michael Foster the DNL editor with the budget for the coming year
* A new section of Other Admin costs was agreed these monies will be an emergency fund for Parish related projects.
* It was **Resolved** the Precept for 2021-2022 will be £6800.00

**7. New Field and Hatch Pond -**Open spaces group

* Hatch pond has been completed and the fencing is about to be installed.
* The Pc discussed having a sign at Hatch pond for visitor’s information. It was **resolved** to not have a sign.
* It was **resolved** to have a section on the website where information can be found about the history of Hatch Pond.

**8. Surrey County Councillors Report**

* David Harmer updated the Parish Council on Surrey County Council.
* Thursley Parish Council recently had the Surrey Police Commissioner at their Pc meeting. David Harmer recommended the Pc could consider this for a future meeting. **Action Clerk contact Thursley Clerk**
* The cut off for the Members Allocation Fund is in the New year. The projects must be an asset to the parish. 50% of the project will be funded and the Parish funds the rest.

**9. Waverley Borough Councillors Report**

* The Waverley Borough Councillors did not attend this meeting

**10. Planning**

[**Planning Application WA/2020/1775 - Valid From 02/11/2020**](http://planning360.waverley.gov.uk/planning/search-applications#VIEW?RefType=GFPlanning&KeyNo=489326&KeyText=Subject) **COMMENTS DUE 22/12/20**

**OAK TREE COTTAGE, THE STREET, DOCKENFIELD, GU10 4HU**

**Erection of extensions and alterations to elevations including dormer window and balcony.**

* Michael Rutherford left the meeting due to a disclosure of interest.
* Dpc have **No Objections** to this application

[**Planning Application WA/2020/1763 - Valid From 20/10/2020**](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=frensham#VIEW?RefType=GFPlanning&KeyNo=485936&KeyText=Subject) **COMMENTS DUE 22/12/20**

**MEADOWBROOK, PITT LANE, FRENSHAM, GU10 3EF**

**Erection of a dwelling following demolition of existing bungalow garage/workshop and outbuildings.**

* The size of the proposed dwelling is increasing considerably. Due to the inclusion of all buildings on the site.
* It was **resolved** to have **No Objections to this application** but note in the PC response the relevance of NPPF and RD Policies. **Action** Jill Trout to send notes to clerk to submit to WBC.

**Patchway’s, The Street - Gate Installation and New Dwelling**

* There has been no application regarding the gate installation. **Action** contact Stephen Lindsay-Clark
* A condition in the approval of the dwelling was to demolish existing dwelling once moved into new dwelling. **Action** Paul Wood to speak to residents of Patchway’s

**11. SCC Rights of Way**

* Paths 24a and 50/50a have been re surfaced with Fittleworth stone. The works are now completed.
* David Harmer has requested any routes via bridle paths that would enable people to travel from Churt to Farnham. This is part of Resource for Active Travel.

**12. Payment Approvals**

* Treloars £130.00 DNL
* Jessica Hobday £750.00 Clerks wages
* David Poulsom £160.00 plus VAT awaiting invoice (The Parish Council **approved** this payment and will be paid when the invoice is received)

**13. New Parish Council Website**

* Paul Wood has been building a new website for the PC. This was circulated before the meeting.
* Councillors are to respond to Paul with any comments or changes.

**14. Next meeting date**

Tuesday 12th January 2021 8pm Zoom

Tuesday 16th February 2021 8pm Zoom

Tuesday 16th March 2021 8pm Zoom

**Chairman**