**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 18th February 2020**

**at 8.00pm**

**In the Vestry of the Church of the Good Shepherd**

**MINUTES**

Present: Jill Trout Chairman

Chris Sutton

Ian McLean

Paul Wood

Clerk: Jessica Hobday

Planning Committee: Pam Hibbert

In attendance: David Harmer – Surrey County Councillor

Nicola Rutherford

Apologies for absence: Brian Adams

Richard Blackburn

Julia Potts

Michael Rutherford

**2. Members Disclosure**

No members disclosed any interests

**3**. **No members of the public wishing to speak.**

**4. Minutes** of the previous meeting held on Tuesday 21st January having been circulated were taken as read, approved by Ian McLean, seconded by Paul Wood and signed by the Chairman.

**5. Matters arising.**

VAS – Nichola Rutherford reported that Dockenfield had not yet heard anything about the VAS machine to be dedicated to the village, nor the posts to put the machine on. Clerk to contact Rachel Clerk of Frensham to ask latest position. David Harmer reported that this work is ongoing and there is a volunteer who is prepared to carry out this work. Agenda item at March meeting.

**6. Planning**

* [Planning Application NMA/2020/0005 - Valid From 16/01/2020](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=413194&KeyText=Subject)

ABBOTTS HILL, SANDY LANE, , DOCKENFIELD, GU10 4EQ

Amendment to WA/2019/1043 for alterations to external elevations.

After discussion, there was no comment to make on this NMA

* [Planning Application WA/2020/0074 - Valid From 08/01/2020](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=411672&KeyText=Subject)

OAK TREES, LAKE LANE, DOCKENFIELD, GU10 4JB

Construction of dormer window to provide habitable accommodation in roof space.

* Does the architects design fit in with the immediate area and is it a positive contribution to the village?
* Does the new dormer overlook other properties?
* Raising height of the ridge

The Parish Council concluded the application would be more aesthetically pleasing by having the wall of the Dorma tile hung.

* **SOUTH DOWNS NATIONAL PARK DRAFT SUSTAINABILITY SUPPLEMENTARY PLANNING DOCUMENT**

This will be added to the next Parish Councils agenda

**7. Field and Hatch Pond.**

* Approval of Solicitor Fees. Action – email Cllr Richard Blackburn regarding the progress of Hatch Pond
* The fence and levelling of the new field will be completed when the field has dried out sufficiently.

**8. Chairman’s Statement**

* Going forward the Chairman proposed all working groups to have a remit of their duties for the Parish council. This would include Activities, Land Management and Community speed watch.

It was resolved to start drafting these documents. **Action**  Chairman/Clerk

* It had been floated by the Chairman of WBC that their owned green spaces may be available to Towns and Parishes. There was discussion regarding whether the D.P.C. would consider taking on Bealeswood Common and the area to the west of Abbotts Cottages Road, adjacent to the Parish Field. The Chairman had contacted WBC, it was suggested the Parish Council spoke to Matthew Lank on this. The meeting agreed the Chairman should ask for management costings for this land and arrange a meeting with him to discuss the outline arrangements being offered. The Chairman had also spoken to the Darren Hills, Ranger for Bealeswood and Frensham Commons. He would be forwarding the draft management plan for Bealeswood. He said WBC tree warden inspects trees annually on sites.
* Fallen Tree from Fritz’s Field – This urgently needs removing. SCC has informed the PC **Action** Paul Wood is to gain quotes for the removal. It was **resolved** to go ahead with the best quote. (maximum £300).

This has highlighted the need for a Tree Inspection Plan to be part of the overall Management plan for Fritz’ field. Quotes from Tree Consultants for implementing this work should be sought and bought to the next meeting. **Action Councillors**

* Grundon’s – The Chairman attended the February Local Liaison Group with Grundon Sand and Gravel, Frith End Quarry. The site has recently been flooded so restoration work has ceased at present. A new application for further sand extraction will be submitted (Ranks Hill). Pre application has been sought with HCC. Non-permanent gates have temporary permission on the PROW passing the present restoration area for safety reasons. The new site closure date is now 2023. Originally 2018. Reported noise levels are lower due to the flooding and lack of movement on the site.
* DNL –when the budget is decided in November it was **resolved** to contact the editor of DNL with any changes that may occur.
* Michael Foster, Editor of the Newsletter suggested:
* DNL Party – Michael Foster would like to thank the volunteer distributors of DNL. It was **resolved** this could be a small garden party in the summer, the PC will fund light refreshments
* DNL next edition – Due to circumstances beyond the Editor’s control the next edition will be a short 4-page document. This will contain important events happening in and around the village.
* The Editor proposed a change in the heading of the DNL. It was **resolved** to go ahead with this after the next short edition.
* The Parish Council thanked Michael Foster for the high standard of DNL and his hard work and enthusiasm.
* The Chairman has been invited to a Welcome Evening at St Mary’s Church, Frensham for all new Frensham and Dockenfield residents on 6th March other Councillors are welcome.

**9. Broadband at Batts Corner**

* Residents at Batts Corner are investigating fibre being installed direct to houses.
* BT advised residents can receive vouchers towards this work.
* The group is hopeful the work on the fibre will commence fairly soon.
* David Harmer noted the Surrey Primary broadband contract is complete.

**10. Activities Committee Donation. Items to consider.**

The Activities Committee decided at their January meeting to offer funding for parish projects from accumulated funds. The meeting suggested the following should be put forward:

* Function to recognise the DNL distributors in the village
* Phone Box (**resolved** to be on the APM agenda)
* Replacement map in Lake Lane bus shelter – Nichola Rutherford getting quote.
* Fibre to the village – survey of residents
* Digging out of Hatch Pond.

Approximate costings will be sent to Activities Committee.

**11. Annual Parish Meeting Agenda**

* Broadband
* Phone Box
* Speaker. David Harmer suggested he could pass a request on to Jeremy Hunt, MP to speak. Action Chairman to send request.
* Survey of residents fibre speed.

**12. Surrey County Councillors report**

* David Harmer updated on Surrey County Council matters.
* SCC budget
* Adult social care

**13. Waverley Borough Councillors report**

The Waverley Borough Councillors sent apologies

**14. Cheques Drawn**

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| --- | --- | --- | --- | --- |
| CHEQUE NUMBER | AMOUNT | NAME | REASON | VAT |
| 976 | £135.00 | Treloar Trust (IKC) | DNL (277) |  |
| 977 | £64.66 | Waverley Borough Council | May 2019  Election  Poll Card Costs £49.45p  RO Fee and Election Team £15.21 |  |
| 978 | £150.00 | Frensham Parochial Church Council | Hire of good Shepherd Xmas Party |  |
| 979 | £40.00 | Information Commissioner | Data Protection annual fees |  |
| 980 | £93.00 | Frensham Parochial Church Council | Church Vestry hire PC meetings |  |
| 981 | £25.28 | Paul Wood | Adobe Acrobat Pro DC |  |
| 982 | £750.00 | J Hobday | Clerks Salary |  |
| 983 | £9.83 | Robert Clayson | PC website domain renewal | £1.64  Hosting UK  GB751 5372 35 |

**15. Next meeting date**

Tuesday 17th March 2020

**Chairman**