**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 12th January 2021.**

**at 8.00pm**

**Via Zoom**

**MINUTES**

**Present:** Paul Wood Chairman (Joined 20.52)

Chris Sutton Vice Chair- Chaired the meeting until Chairman Joined)

Jill Trout (Joined 20.14)

Richard Blackburn

Ian McLean

Clerk: Jessica Hobday

**In attendance:** Michael Rutherford – Planning Committee

David Harmer SCC Councillor

**1. Apologies for absence:**  There were no apologies for absence

**2. Members Disclosure of interests for items on the agenda**

* There were no disclosures of interest.

**3. Minutes of the previous meeting held on Tuesday 1st December 2020** having been circulated via email and were taken as read, approved by Ian McLean, seconded by Richard Blackburn and it was **resolved** that due to our lack of an eSignature platform the minutes will be signed at the next available opportunity in person by the chairman.

**4. Matters arising.**

* **Action from item 8 of the minutes**. Clerk to contact Thursley Clerk regarding Police Commissioner attending a PC meeting in the future.
* The new website is still in progress. Once Paul has finished, he will contact Robert Clayson to swap it with the old website.
* Patchway’s – Removal of asbestos is required on the old dwelling before this can be demolished.
* New Gate into field by Patchway’s – **Action Jill Trout/Clerk to contact SCC** about any applications put forward for the new gate installation.

**5. Members of the Public wishing to speak**

* There were no members of public.

**6. Budget Adjustment for 2021-22 – DPC contract for roadside rubbish collection proposal.**

* Ian McLean proposed an increase in the budget expenditure.
* Proposal to spend £810 annually. Offering a contract to preferably a community group collecting rubbish around the village. Working 6 times a year every other month amounting to 15hrs per year.
* DNL would be used as the advertisement for the contract.
* This would raise the Precept for 2021-22 to £6900.00.
* It was **Resolved** to go ahead with this. This would be reviewed annually.
* **Action: Clerk to contact the Parish Insurance Company**
* **Action: Ian McLean to draft an article in DNL**
* This will be on the Agenda of the next meeting.

**7. New Field and Hatch Pond -**Open spaces group

* Jill Trout would like it to be noted that several residents have expressed an interest in a Community Orchard in the New Parish Field
* David Harmer suggested that the roadside of Hatch Pond looked a bit empty. Ideas of maybe putting Shrubs in were discussed. **Action Jill trout will speak to Dan Bosence and report back at the next meeting.**

**8. Surrey County Councillors Report**

* David Harmer updated the Parish Council on Surrey County Council.
* County Hall has now closed in Kingston and had transferred to Reigate. The new County Hall is nearing completion.
* David would like to improve the way SCC connects with the public. Suggestions of a community email list covering civic affairs and matters that they might not be aware of.
* People would have to sign up to receive this due to GDPR.
* DNL could advertise this and maybe the PC website.
* **Action David Harmer to email clerk with more details.**

**9. Waverley Borough Councillors Report**

* The Waverley Borough Councillors did not attend this meeting

**10. Planning**

* [**Planning Application WA/2020/1897 - Valid From 26/11/2020**](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=489499&KeyText=Subject)

**PENNY HATCH, THE STREET, DOCKENFIELD, GU10 4JA**

**Erection of detached garage.**

**Comments due 12th January asked for extension.**

* The Parish Council have **No Objections** to this application.

**11. Payment Approvals**

* PKF Littlejohn LLP. £48.00 AGAR Admin Charge

**12. Covid/Lockdown**

* Parish Friends are continuing to operate as they have in previous lockdowns.
* The Church remains shut.

**13. Next meeting date**

Tuesday 19th January 2021 8pm Zoom (LP2 Settlement Boundary Discussion)

Tuesday 16th February 2021 8pm Zoom

Tuesday 16th March 2021 8pm Zoom

**Chairman**