**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 28th June 2022.**

**At The Church of The Good Shepherd**

**at 8.00pm**

**MINUTES**

**Present:** Paul Wood Chairman

 Amanda Adolph

 Ian McLean

 Chris Sutton

 Jill Trout

 Clerk: Jessica Hobday

**In attendance:** David Munro, David Harmer.

**1. Apologies for absence:**  No apologies for absence

**2. Members Disclosure of interests for items on the agenda**

* There were no disclosures of interest.

**3. Minutes of the previous meeting held on Tuesday 26th April 2022** having been circulated via email and were taken as read, approved by Ian McLean, seconded by Jill Trout, and signed by the Chairman.

**4. Matters arising.**

* **Pauline Baynes –** Jill Trout would like it noted that WBC have an Arts and Culture group. This is headed by Kika Mirylees. This could be a good point of contact when the PC decided how to commemorate Pauline’s life and works in the village.
* **EV Charging point-** Paull Wood has met with 2 more companies regarding the installation of the EV Point. However, neither have returned quotes.

**5. Members of the Public wishing to speak.**

There were no members of public.

**6. Road Safety in Dockenfield.**

* Amanda Adolph would like it noted that Churt have a virtual pavement on Hale Rd?? this road is very bendy.
* David Harmer discussed the potential 20mph in The Street. For a standard 20mph limit, you must demonstrate that the average speed is 24mph or lower. Any speed limit must be 600m or longer.

 For a 20mph zone you would not need any engineering works, however one side of the road would need to be re surfaced so the walkway is clear. Rough costings of £5 a metre.

* Going forward a survey will need to be completed.
* Karen Wane is holding a meeting on Friday 1st July with David Munro and residents to speak about the concerns of the traffic in the village.
* Once we have feedback from this meeting the Pc will nominate what is wanted on the table at the Western villages meeting on the 14th July.
* David Harmer recommends the PC pay for a study to be done. Adrian Selby will advise how to go forward.

**7. Open Spaces Group**

* Fritz’s field has now been cut will be cut at the beginning and end of July due to the mares tail issue.
* The Parish Field’s new hedge is growing well.
* The Ephemeral Pond is dry now.
* Grundon’s sand pit will be excavating Headley Hill.

**8. Phone box**

* Having received 3 quotes for the concrete base for the new phone box. it was **resolved** to go with PR Landscapes. The clerk is in contact with them to arrange when the works will be done.
* SCC have agreed that the new siting will not affect the highways.
* WBC have agreed to the moving of the phone box as they own the land where it will be sited.

**9. Surrey County Councillors Report**

* David updated the PC on SCC
* The next western villages meeting will be 14th July.

**10. Waverley Borough Councillors Report**

* David Munro updated the PC on WBC.
* Apologies for the late bin collections they have had staffing issues.
* David will be walking with the WBC ranger to look at the small pockets of land owned by WBC. (Jill Trout is concerned about the triangle of land opposite the Bluebell Pub. As a third of it is actually part of Bealeswood Common **(Action Jill to contact David via email)**

**11. Planning**

* **Goose Cottage Appeal APP/R3650/W/22/3290216** there is no decision on this yet.
* Jill trout attended the western villages planning meeting with Zac Ellwood and she updated the pc. WBC is having staffing issues in the planning department. The department will be going into special measures.

**12. Approval of Accounts to send to the external auditor.**

* The Internal auditor has returned the accounts and is happy with his findings.
* The PC signed the documents, and this will be sent to PKF by the RFO.
* **12a- minute ref for Annual Governance Statement 2021/22**
* **12b- minute ref for Accounting Statements 2021/22**

**13. Payment approvals.**

* Roly Miles £344.01p D day
* John Stirling £372.45p D day
* Charlie Pamment £935.25 D day
* Maria Williams £171.12 D day
* Jill Trout D day

Icecream:

  Aldi x Cones                               £ 7-15

             Vanilla Icecream                        £18-46

              Sauce                                          £  0-99

Face Paints £14.86

Loos for dos                                 £132-00

 **TOTAL £173.46p**

* Clerks wages £750.00
* **The RFO would like it noted that the hire of the Good Shepherd for PC meetings will now be billed quarterly.**

**These Payments were approved by the PC.**

**16. Next meeting date**

* Tuesday 2nd August at The Church of the Good Shepherd. 8pm

**CHAIRMAN**

**Agenda items for next meeting**

* **Parish Insurance renewal**
* **WBC Sustainability consultation**
* **Fritz field new gate**
* **Pauline Baynes**