**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 16th March 2021.**

**at 8.00pm**

**Via Zoom**

**MINUTES**

**Present:** Paul Wood Chairman

 Chris Sutton

 Jill Trout

 Richard Blackburn

 Ian McLean

 Clerk: Jessica Hobday

**In attendance:** Michael Rutherford – Planning Committee

 David Harmer SCC Councillor

 Brian Adams WBC Councillor

**1. Apologies for absence:**  There were no apologies for absence.

**2. Members Disclosure of interests for items on the agenda**

* Richard Blackburn declared an interest in item 11 on the agenda.

**3. Minutes of the previous meeting held on Tuesday 16th March 2021** having been circulated via email and were taken as read, approved by Ian McLean, seconded by Richard Blackburn and it was **resolved** that due to our lack of an eSignature platform the minutes will be signed at the next available opportunity in person by the chairman.

**4. Matters arising.**

* New Gate into field by Patchway’s – There has been no application for this gate. It was **Resolved** for the clerk to send a letter to WBC Planning and head of planning Zac Ellwood to make them aware of the new gate creating access from the highway.

**5. Members of the Public wishing to speak.**

* There were no members of public.

**6. Open Spaces Group**

* The broken gate at Fritz’s Field needs to be removed. **Action Richard Blackburn**
* Jill trout asked if the Parish Insurance covers helpers of the open spaces group.

**7. Phone box**

* Responses from the question in DNL has not had a great uptake.
* Responses are about half and half keep or remove.
* A resident has offered to help with the phone box or buy it from the PC for £2.00. It was **Resolved for Paul Wood to go back to the resident and arrange a meeting.**
* Jill Trout requested that if we did sell the phone box that if the resident was to leave the village, we could buy it back. It was **Resolved to request this.**

**8. Surrey County Councillors Report**

* David Harmer updated the Parish Council on Surrey County Council.
* There is a new SCC funding. Called Think Big.
* Bealeswood Lane is number 2 on the agenda to be discussed at the next SCC Local Committee meeting on the 26th of March.

**9. Waverley Borough Councillors Report**

* Brian Adams updated the PC on Waverley Borough Council.
* WBC is currently having a boundary review.
* The Budget is complete.
* AONB review is about to start. This has some new statutory policies. This can be viewed on the Surrey Hills Website.
* Garden waste removal has resumed and is up to date. This is due to it being shut for 5 weeks.

**10. Neighbourhood Watch**

* Hannah Poulsom is considering being the neighbourhood watch representative.
* She is in conversations with Pam Shipp who runs Frensham.

**11. Planning**

[**Planning Application WA/2021/0418 - Valid From 10/02/2021**](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=518480&KeyText=Subject)

**HIGH THICKET, HIGH THICKET ROAD, DOCKENFIELD, GU10 4HB**

**Erection of a single storey dwelling including formation of residential curtilage following demolition of existing outbuildings.**

**Comments due 6th April 2021**

* This application was only put on the portal on Monday. It was **Resolved** to hold a separate planning meeting on Tuesday 23rd March at 8pm via Zoom

**12. CIL**

* Jill Trout reported that the new map in the bus shelter by Lake and Green Lane would probably not be covered by CIL monies as it was a replacement of structure. It was **Resolved** that this would not come under the rules of CIL money allocation.
* Jill Trout is discussing with a resident who would like to take on this job.
* **Action Jill Trout to get a quote from the resident and bring this to the next meeting.**
* Jill Trout is discussing with a resident Lynne Thomas who would like to be involved in this project.
* **Action Jill Trout to get a quote from Lynne Thomas and bring this to the next meeting.**

**13. DPC Website**

* The new website is ready to go.
* There is a monthly charge from the website builder (Weebly) of £4.00 per month.
* The PC also pay £9.83 per annum for the Domain.
* It was **Resolved** to go ahead with the total cost for the year of £57.83.

**14. Payment Approvals**

* Clerks Wages - £750.00

**15. Next Meeting Date**

* Planning Meeting Tuesday 23rd March 8pm Via Zoom
* PC Meeting Tuesday 20th April 8pm Via Zoom

**Chairman**

**Notes:**

**Items for Next meeting agenda**

* Village Map
* Annual Parish Meeting