**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 20th September 2020**

**at 8.00pm**

**Via Zoom**

**MINUTES**

**Present:** Paul Wood Chairman

 Jill Trout

 Richard Blackburn

 Chris Sutton

 Clerk: Jessica Hobday

**In attendance:** Michael Rutherford – Planning Committee

 Roger Trout

**1. Apologies for absence:** Ian McLean, David Harmer – Surrey County Councillor, Brian Adams Waverley Borough Councillor

**2. Members Disclosure of interests for items on the agenda**

No members disclosed any interests for items on the agenda

**3. Minutes of the previous meeting held on Tuesday 21st July 2020** having been circulated via email and were taken as read, approved by Richard Blackburn, seconded by Chris Sutton and it was **resolved** that due to our lack of an eSignature platform the minutes will be signed at the next available opportunity in person by the chairman.

**4. Matters arising.**

* Paul Wood has attached a piece to the DNL Parish Council section regarding Bonfires.
* There have been no further updates on the Retirement village proposal in Binstead.
* Richard Blackburn has looked at historical maps of the village and can date Hatch Pond back to 1820

**5. Members of the Public wishing to speak**

* There were no members of public.

**6. Planning**

* [**Planning Application WA/2020/1281 - Valid From 10/09/2020**](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=465176&KeyText=Subject) **Comments due 29/9/2020**

LAND KNOWN AS BRAMBLES BOUNDARY ROAD, DOCKENFIELD,

Certificate of lawfulness under section 191 for use as 2 self-contained dwellings in continuous use for more than 4 years.

* **It was RESOLVED to support FPC in their objection**
* [**Planning Application WA/2020/1282 - Valid From 07/08/2020**](http://planning360.waverley.gov.uk/planning/search-applications?civica.query.FullTextSearch=dockenfield#VIEW?RefType=GFPlanning&KeyNo=464253&KeyText=Subject) **Comments due 29/9/2020**

GOOSE COTTAGE, GREEN LANE, DOCKENFIELD, GU10 4JD

Application under section 73a to vary conditions 8 & 9 of WA/2019/0230 (pre-commencement conditions regarding tree protection) to amend the wording to allow provision of required information prior to occupation.

* **DPC objects to this application**

**7. New Field and Hatch Pond -**Open spaces group

* The quote for digging the new pond is £475 + VAT
* David Harmer has agreed to have the excess soil spread on his land.
* Councillors approved this Action
* Cllr Trout will bring to the next meeting the findings on removal of Horses tail in Fritz’s Field
* Fritz’s Field will be being cut irrelevant of Horse tail findings.
* It was **resolved** that the Clerk will contact the insurance company regarding the new pond being dug.

**8. Surrey County Councillors Report**

* David Harmer did not attend the meeting

**9. Remembrance Sunday**

* Due to the current Covid restrictions a normal memorial service will not be able to take place.
* Paul Wood has looked at possibly hosting a zoom memorial service. Internet service is not strong enough by the memorial.
* It was **Resolved for the clerk to continue with the application for the road closure.**
* It was **Resolved that something will happen what is still to be decided**
* Peter James will arrange the Wreath for the PC

**10. Cil Monies**

* The Clerk has had proposals from residents regarding spending of CIL Monies
* Three proposed paths are as follows:

**FP24a** - the end of Lake Lane bearing left which continues to just before the Bluebell public house. This path is a popular route which enables the villagers to walk to their local pub;

Scalping and top off with a similar material to the Bealeswood lane path.

 **FP50/50a**- The end of Sandy Lane in the heart of the village which is actually dangerous due to the slope when it becomes muddy during the winter months

Scalping and top off with a similar material to Bealeswood lane path

The end of Lake Lane which joins Bealeswood common, which is about 15 metres and is very muddy during the winter months;

* It was discussed if this was Capital expenditure. Regulation 59C of the CIL Regulations provides that CIL receipts received by Town and Parish Councils must be used to support the development of their area, or any part of that area, by funding:-
(a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
(b) anything else that is concerned with addressing the demands that development places on an area.
Regulation 59C is framed in wider terms than the expenditure powers given to HBC (which are limited to funding the provision of infrastructure only) in order to give local councils more flexibility in deciding what needs to be done in their area to mitigate the impacts of development on the area. However, there are expenditure restrictions,
* It was **Resolved that this is achievable under CIL rulings.** (Clarification from WBC **Action**

 **Clerk**)

* It was **resolved** that the above works would be passed on to the SCC highways and ROW list of improvements.
* Phone Box – This was discussed and **resolved** that the PC needed to know what the residents thought about the replacement or removal of the phone box. Action Clerk/Chairman
* New Map in the Bus shelter by Lake and Green Lane – It was **Resolved** that this could not be classed as infrastructure and would be budgeted in the next budget setting.
* The Chairman was approached by Morag James with an idea to put hard standing hexagon membrane into the grass by Abbotts Cottages the Playing Field This would act as a temporary carpark for events being held in the church. It was **Resolved** That the PC do not own this land so would not be able to complete this.

**11. WBC land adoption.**

* Cllr Jill Trout has contacted Matthew Lank. All adoptions have happened, and no more transactions can take place at present. However, he will consider Dockenfield in the future.

**12. Planning Reform Consultation**

* Dockenfield Parish Council will be meeting with Jeramy Hunt on the 25th September
* Chairman Paul Wood, Ian McLean and Jill Trout will be attending via Zoom
* Frensham PC Chairman would also like to attend the meeting. Dpc agreed this.
* Paul would like to receive any points from councillors via email before the meeting.
* Roger Trout updated the Parish Council on current Consultations and AONB and how this will affect Dockenfield
* 1st one is due in the beginning of October and the second is due the end of October

**13. Bealeswood Management Plan**

* The Clerk circulated this plan via email before the meeting.
* It was **resolved** councillors will email comments to the clerk who will forward these to Vicky Keller WBC Ranger

**14. Horse riders on footpaths**

* The Chairman has received a complaint regarding horse riders riding on footpaths in Dockenfield.
* Would signs be enough to stop the riders?
* Could posts or gates be put in at one end?
* It was **Resolved for the clerk to contact SCC.**

**15. Finance and Payment Approval**

* The Parish Council **Resolved** ratification of the AGAR. This was signed and will be sent to PKF Littlejohn LLP
* The Parish Council approved the following payments. The invoices were emailed to Councillors before approval.

DNL Treloar Print Issues 279 and 281   £139.00

Clerks Wages                                             £750.00

 **These will be paid via BACS by the RFO**

**16. Next meeting date**

Tuesday 20th October 2020

Tuesday 24th November 2020

**Chairman**