**DOCKENFIELD PARISH COUNCIL**

**MEETING OF THE PARISH COUNCIL**

**Held on Tuesday 21st September 2021.**

**At The Church of The Good Shepherd**

**at 8.00pm**

**MINUTES**

**Present:** Paul Wood Chairman

 Chris Sutton

 Jill Trout

 Clerk: Jessica Hobday

**In attendance:** Rev Jane Walker, Michael Foster, David Harmer. Michael Rutherford

**1. Apologies for absence:**  Richard Blackburn

 Ian Mclean

**2. Members Disclosure of interests for items on the agenda**

* There were no disclosures of interest.

**3. Minutes of the previous meeting held on Tuesday 20th July 2021** having been circulated via email and were taken as read, approved by Chris Sutton, seconded by Jill Trout, and signed by the Chairman.

**4. Matters arising.**

* There were no matters arising

**5. Members of the Public wishing to speak.**

There were no members of public.

**6. Church of the Good Shepherd (Rev Jane Walker)**

* Some of the pews have now been removed from the church.
* The PCC have concluded that the plastic chairs must be used for the moment in the church. Until interest has shown an increase in the use of the church.
* Rev Jane Walker has for a 50% contribution towards the purchase of the new chairs. Creating a community partnership with the parish council. The amount would be approximately £5000. **Action Figures are to be sent to the clerk. This will be on the next agenda.**
* Cherubs is now back up and running.
* Church Café is running well and proving to be popular.
* Sunday services are getting busier.
* They are looking at having WIFI installed at the church.

**7. Dockenfield Newsletter**

* Budget for next year- Michael has requested more flexibility in the budget. Last year less money was spent due to covid. However, this current year there is an increase.
* The new printers (Imprint of Aldershot) may cost more.
* There may be a paper price increase in the future. Michael asks the PC take this into account.
* From Christmas next year 2022 Michael will have edited his 100th edition. He feels this will be his time to stand down as editor.
* The Chairman thanked Michael on behalf of the Parish Council for all his work over the years.
* What form will the newsletter take going forward? **Action this will discussed at a future meeting.**

**8. Open Spaces Group**

* There is a Bealeswood Common working party on the 17th October
* Jill trout has been collating costs for hedging and digging of a new pond in the new field and other works.
* £350 per day for excavator hire
* £100 per day for dumper truck
* It was **resolved** to go ahead with this **Action Jill Trout will circulate final figures.**
* New field gateway – from WBC Land into Field. It was **Resolved** that a wicker gate would be in keeping with the surroundings.
* David Harmer is concerned Footpath 45 is inaccessible. **Action clerk to contact WBC**
* Some footpaths in the village are very overgrown.
* It was **resolved** to put a piece in DNL with the rules of footpaths and whose responsibility it is for keeping paths clear.

**9. Phone box**

* The clerk has circulated a price list from X2connect ltd.
* The clerk is waiting to hear back from the company regarding part exchanging the old phone box.
* It was **resolved** to continue and the clerk to bring information to the next meeting.

**10. Surrey County Councillors Report**

* David Harmer updated the Pc on SCC
* SCC have now moved into their new headquarters.
* SCC are looking at 2 new special needs education sites just outside Reigate. This would save on transport costs.
* The Highways department is having a job re organisation.
* October 5th Western Villages Meeting.
* Bealeswood Lane- Stuart Copping is to look at the culverts and ditching.

**11. Waverley Borough Councillors Report**

* No WBC Councillor attended this meeting.
* Victoria Chourlaton from WBC Planning Enforcement has requested any witnesses of delivery and laying of hard core in the field adjacent to Boundary Road just north of the junction with Westend lane. It was **resolved** for this to go out on the EEL. **Action Clerk**

**12. Planning**

* The PC are considering TPO’s for woodland pockets in Dockenfield. **Action Paul Wood**

**13. Western Villages Meeting – Length’s man scheme**

 The PC would like to request.

* Duck Crossing Sign near hatch Pond
* New Horse sign on High Thicket?
* 30mph sign on The Street needs repairing.
* Cleaning of signs around the village

**14. Remberance Sunday.**

* Peter James’s has approached the PC asking us to run the parade under the umbrella of the Parish Council.
* The Clerk has contacted the PC insurance company, and this can go ahead.
* It was **resolved and approved** for Peter James to undertake the risk assessment and arrangement of the parade on behalf of the parish council.
* The clerk is in contact with WBC regarding the temporary road closure.
* The PC need to decide who they would like to lay the wreath.

**15. Village Map/Flag**

* Discussion of the new bus shelter map. Ideas put forward were a Pauline Baines inspired map. (Need to look into copyright)
* It was **resolved** to purchase a new flag. **Action Clerk and Jill Trout**

**16. Payment Approvals**

DNL Printing - £187

Clerks Wages - £750

These payments were approved by the PC

**14. Next Meeting Date**

* **Tuesday 19th October at the Church of the Good Shepherd. 8pm**

**Agenda items for next meeting**

* **Church Chairs**
* **Village Map**
* **Phone box**

**Chairman**